

**JEEVANMARG SOPHIA SEC. SCHOOL, DEORIA**  
**ONLINE REGISTRATION FOR L.K.G.-ADMISSION-2018**

Kindly-

- Read the instructions carefully before filling the form.
- Fill only one form for one applicant.

To fill the Registration Form:

- Use internet Explore(11+) Mozilla (12+) Google Chrome ( 40+)
- Turn off pop-up Blocker of your Browser.

**AGE CRITERIA**

\* Only the Birth Certificate issued by the Municipal Corporation within three months of the birth of the child will to accepted.

**HOW TO FILL-**

**Please keep Birth certificate Issue Date, Mobile number and a valid e-mail address with you while filling the form**

1. Use Tab key or mouse control to fill in the form. Do not press Enter Key .
2. Fill in each entry accurately. (Please use different mobile number for different registration, mobile number entered for a registration should not be used for another registration)
3. After filling in all the entries in the Registration form click on the ‘ submit’ button then click ‘confirm’ button to submit your entries
4. Confirmation message will go to your registered mail. After submitting the registration form A Thank you page will appear, click on downlink to get download page.
5. From download page Enter your registered mobile number and click ‘download’ to download/take printout of your registration form
6. In case if you are not able to print registration form you can contact the school office with details send to your mail.

**REGISTRATION FEE-**

1. Rs. 500/- is to be paid at the school office counter at the time of submission of the form.
2. Acknowledgement message will be sent to your email after successful registration.
3. Registration Fee is non-refundable.

**SUBMISSION OF FORM-**

Both the parents should come along with the child to submit the form and the required documents on the date and time mentioned on your mail/registration page.

**DOCUMENTS REQUIRED**

Attach the following documents with the Registration Form in the following order:

1. Print out of the Registration Form ( On A-4 Sheet) with recent photographs and signatures of both father and mother.
2. Photocopy of Birth Certificate.
  - (i) having name of the child as filled in the form.
  - (ii) Issued by the government authorities within three months of the birth of the child.
  - (iii) Issued by hospitals and nursing homes will not be accepted.
3. Proof of school currently attended by the child.  
Black & white photocopy ( on A4 sheet ) of Progress Report Card having Child’s name, Class and session. (If applicable)
4. Medical Certificate ( Original) from a Registered Medical Practitioner.(If applicable)
5. For Address proof- Attach- Any one of the following-  
Photocopy of Aadhar Card/ Passport/ Voter Card
6. Parent’s Educational Documents-  
Self attested copy of Only- last Educational Certificate/Diploma/Degree ( Whichever is applicable), selected in registration form
7. Other documents ( Only if applicable).

| <b><u>Category</u></b> | <b><u>Document ( Photocopy)</u></b>           |
|------------------------|---|
| Roman Catholic         | Baptism Certificate attested by Parish Priest |
| Alumni                 | Pass Certificate of ICSE Examination          |
| Sibling (In J.M.S.S.)  | Half-Yearly Examination Report Card           |
| Defence                | Identity Card.                                |

**RESULTS-**

Results will be declared in last week of March-2018.

**NOTE**

- Registration of the Child will not be a guarantee for admission.
- No recommendation from any source shall be accepted.
- School does not accept any donation BEWARE OF INTERMEDIARIES.
- The decision of the management regarding admission will be final and binding.